## PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To:	(Governmental Entity Name and Name and Contact Information for the Public Records Request Coordinator)  Revisor of Statutes, Office of Legal Services, 932 Cordell Hull Bldg., Nashville, TN 37243								
From:	(Insert R	(Insert Requestor's Name and Contact Information (include an address for any TPRA required written response)) Gautam Hans, Vanderbilt Law School, 131 21st Ave. So., Nashville, TN 37203							
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Reques	t: 🗆	•	tion (The TPRA d	oes not permit	fees or requir	re a written reque	est for inspection	ı only <sup>i</sup> .)	
		Copy/I	Duplicate						
		If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed \$? If so, initial here:							
		De	livery preference	e:   On-Site  Electron			rst-Class Mail		
Record	s Requ	ested:							
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Signature	of Requ	estor and l	Date Submitted		Signature of P	ublic Records Reque	est Coordinator and	Date Received	
				<b>Print Form</b>	Reset F	orm			

<sup>&</sup>lt;sup>1</sup> Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of private records of a utility.