

Viewing Search Results Using the Table of Contents





The *LexisNexis CD* application offers two options for customizing the table of contents to reflect search results, which can be used together or separately:

- **Query Results** — Displays the number of records containing hits (enabled by default)
- **Headings with Hits** — Displays only those searched levels containing records with hits (disabled by default)

Please refer to the Online Help or User's Guide for detailed instructions on setting these options.

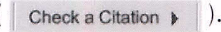
Navigating Search Results

The *LexisNexis CD* application provides the following navigation aids to assist you in viewing search results:

-  (Next Hit) — Moves the focus to the hit that immediately follows the currently highlighted hit in the currently displayed record.
-  (Previous Hit) — Moves the focus to the hit that immediately precedes the currently highlighted hit in the currently displayed record.
-  (Next Record Hit) — Moves the focus to the beginning of the first record that follows the currently displayed record and contains hits.
-  (Previous Record Hit) — Moves the focus to the beginning of the first record that precedes the currently displayed record and contains hits.

Checking a Citation

Note: To take advantage of this feature, you must subscribe to the *Shepard's*® Citations Service.

- 1 In the main window, click the **Check a Citation** button ().
The Check a Citation dialog box opens.
- 2 In the text field, type the citation for a case.

- 3 Click the corresponding radio button to indicate the type of report that you want to receive (i.e., **SHEPARD'S**® for Validation or **SHEPARD'S**® for Research)
- 4 Click the **Check** button.
Your browser opens to the *lexis.com*® Sign On page.

Note: If you previously set the *lexis.com* service to remember your sign-on information, your browser opens to the *Shepard's* Citations Service, where the results of your citation check are displayed without additional steps.

- 5 In the *lexis.com* Sign On dialog, type your **LexisNexis™ ID** and your **Password** in the corresponding fields.
- 6 Click **Sign On**.
The results of your citation check are displayed in the browser window.

Running a Search of Updated Case Content on the *lexis.com* service

- 1 After running a search of a case collection using the *LexisNexis CD* application, click the **LexisNexis** menu and choose **Case Update**.
Your browser opens to the *lexis.com* Sign On page.

Note: If you previously set the *lexis.com* service to remember your sign-on information, your browser opens to the Enter Search Terms page on the service. Proceed to step 4.

- 2 In the *lexis.com* Sign On dialog, type your **LexisNexis™ ID** and your **Password** in the corresponding fields.
- 3 Click **Sign On**.
The *lexis.com* service opens to the Enter Search Terms page, where your translated query is displayed.
- 4 On the Enter Search Terms page, click the **Search** button.
Your search results are displayed in the browser window.