

**From:** [Denna, <Kaeli@DGS>](mailto:Denna.<Kaeli@DGS>)  
**To:** ["Frost, Laura@DGS"](mailto:Frost.Laura@DGS) <[Laura.Frost@dgs.ca.gov](mailto:Laura.Frost@dgs.ca.gov)>  
**Date:** 12/14/2015 9:25:44 AM  
**Subject:** RE: Discuss BSC Contract Process

Good Morning Laura,  
Just spoke with Bruce and he let me know that you guys have decided to go with a teleconference call so you are no longer using the Black Honda.  
Thanks,  
Kaeli

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From: Frost, Laura@DGS  
Sent: Friday, December 11, 2015 4:59 PM  
To: Denna, Kaeli@DGS  
Subject: RE: Discuss BSC Contract Process

Did Bruce already reserve a car for us this morning?  
Any left?  
Thanks!

Laura Frost  
OBAS/Service Contracts  
Ph: (916) 375-4989

-----Original Appointment-----

From: Day, Kevin@DGS  
Sent: Wednesday, December 09, 2015 9:59 AM  
To: Day, Kevin@DGS; Betts, Bruce@DGS; Benny, Katrina@DGS; de la Motte, Leann@DGS  
Cc: Frost, Laura@DGS; Biedermann, Cynthia@DGS  
Subject: Discuss BSC Contract Process  
When: Monday, December 14, 2015 10:00 AM-11:00 AM (UTC-08:00) Pacific Time (US & Canada).  
Where: BSC - 2525 Natomas Park Drive, Suite 130, Sacramento, CA 95833 (Jim's office)

<< File: Code Adoption Cycle Schedule.pdf >> << File: ICC 2016 CODE SOW.DOCX >>

The purpose of this meeting is to discuss OBAS' comments/changes to the draft Statement of Work for the first of four contracts to be processed for publication of the 2016 California Building Standards Code (see below, attached), as well as next steps in the contract process.

Kevin Day  
Staff Services Manager I (Specialist)  
California Building Standards Commission  
Phone 916.263.0355  
Fax 916.263.0959

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From: Betts, Bruce@DGS  
Sent: Wednesday, December 02, 2015 11:12 AM  
To: Day, Kevin@DGS  
Subject: ICC Code Publication and Exhibits

Good morning Kevin,  
I have attached a draft of the SOW and Exhibits for your review. Most of the changes I made are format changes to get the package within the standardized format we use. Here is a summary of the more significant changes I am recommending:  
-Contract Length: I adjusted the term to two years. A longer term would require a justification from CSBC for approval by OLS. SCM Vol. 1 7.80 B.  
-General Terms and Conditions: We are required to use GTC 610 (see Exhibit C). I removed any of the terms and conditions in the draft SOW that are duplicated in GCT 610. SCM Vol. 1 4.08 A.1.d.1).  
-\$ Consideration: I added a paragraph in Exhibit B (B.6.) that requires ICC to collect and report data CBSC on the sales of the code manuals. The contract has significant \$ consideration going both ways. The state receives several hundred copies of the manuals with a value of a little over \$1000 each. The contractor is selling the manuals for a little over a \$1000 each and I am assuming they are selling hundreds, if not thousands of copies of the manual at this pricing. Because of this, SCM Vol. 1 para 7.45 applies and the contract will require OLS review. I am committed to giving them a document they will sign off on the first time to reduce administrative delay but I will need your assistance and guidance in this.  
-Schedule: I would also consider adding the attached schedule as an exhibit. If we called it "anticipated schedule" we would not have to amend if the schedule changes. It may better clarify those areas where we have said "WITHIN a reasonable time. I wanted to get your thoughts on that.

Bruce Betts  
Acquisition Analyst  
Service Contract Section (Team 3)  
Office of Business and Acquisition Services » Administration Division  
Department of General Services » State of California  
707 3rd Street, 2nd Floor, 2-300, West Sacramento, CA 95605  
<http://inside.dgs.ca.gov/ad/obas.aspx>

Phone 916.441-9636  
Email [Bruce.Betts@dgs.ca.gov](mailto:Bruce.Betts@dgs.ca.gov)

12/17/2016