

From: [Betts. <Bruce@DGS>](mailto:Betts.<Bruce@DGS>)
To: Russ.Chaney@iapmo.org
Date: 4/5/2016 7:51:48 AM
Subject: 2016 California Mechanical and Plumbing Code Publication Agreement
Attachments: [307 CCC.doc](#)
[Bidder Declaration.pdf](#)
[std204 Blank.pdf](#)
[CUF Eval Form for AA.docx](#)
[3188106.BSC.2016 California Mechanical and Plumbing Code Publication Agreement.docx](#)

Good Morning Russ,

I am the Acquisition Analyst in the Office of Business and Acquisition Services (OBAS) assigned to assist with the execution of Contract #3188106 for the 2016 California Mechanical and Plumbing Code Publication Agreement for the Department of General Services, Building Standards Commission. I have a attached draft copy of the agreement. This drafts will be finalized once I receive the documents and information requested in this communications.

So that OBAS can process this agreement, I will require the following completed documents (Scanned copies are acceptable, but the original document(s) will need to be forwarded with the contract package as described below). Please review the agreement and forward the completed documents no later than COA April 8th, 2016.

Please complete and return the following documents to me via email:

- CCC-307 Contractor Certification Clauses (attached)
- Std 204 Payee Data Record (attached)
- GSPD-05-105 Bidder Declaration (attached)
- Additionally, could please provide me the following information (complete the highlighted sections below) for the person that will be signing the agreement?
 - Name of person signing the contract: [REDACTED]
 - Title of person signing the contract [REDACTED]
 - Complete Address of Signer of contrac: [REDACTED]

Can you also indicate the correct information for the project manager for this contract?

Contractor: IAPMO
Contact: [REDACTED]
Phone: [REDACTED]
E-mail: [REDACTED]
Address: [REDACTED]
[REDACTED]

I would like to thank you in advance for getting this information to me so that we can process and execute this as quickly as possible. Please don't hesitate to contact me should you have any questions.

Thank you,

Bruce Betts
 Acquisition Analyst
Contract Services Section (Team 3)
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 Department of General Services » State of California
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