

**From:** [Day, <Kevin@DGS>](mailto:Kevin@DGS)  
**To:** ["Betts, Bruce@DGS" <Bruce.Betts@dgs.ca.gov>](mailto:Bruce.Betts@dgs.ca.gov)  
**Date:** 1/25/2016 2:08:07 PM  
**Subject:** RE: ICC 2016 Code SOW & Supporting Documents  
**Attachments:** [ICC 2016 CODE 1, 6, 8, 11, & 12 Supporting Docs.pdf](#)  
[ICC 2016 CODE 2, 2.5, 9 & 10 Supporting Docs.pdf](#)  
[2015 NCB Scanned documents.pdf](#)

Hi Bruce,

Per our conversation I have attached the following documents:

- Supporting documents for both ICC contracts (Contract Request Form, GC 19130 Justification, Certification Requirement of Feb. 11, 2010)
- Documents included with the NCB submittal

Once again, we are working on the contract documents for the other two contracts and will send them to you and Laura as soon as possible. In the meantime, please contact me with any questions and have a great day today!

**Kevin Day**

Staff Services Manager I (Specialist)  
California Building Standards Commission

**Phone** 916.263.0355

**Fax** 916.263.0959



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From: Betts, Bruce@DGS  
Sent: Friday, January 22, 2016 3:37 PM  
To: de la Motte, Leann@DGS  
Cc: Day, Kevin@DGS  
Subject: FW: ICC 2016 Code SOW

Hi Leann,

Could you please forward the Contract Request Form and any other program documents to me? I need to route this through the intake process and have a contract number established. Thank you!

Bruce Betts

Acquisition Analyst

**Contract Services Section** *(Team 3)*

**Office of Business and Acquisition Services » Administration Division**

Department of General Services » State of California

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**Email** [Bruce.Betts@dgs.ca.gov](mailto:Bruce.Betts@dgs.ca.gov)

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From: Betts, Bruce@DGS  
Sent: Friday, January 22, 2016 3:35 PM  
To: Day, Kevin@DGS  
Cc: Frost, Laura@DGS; Benny, Katrina@DGS; de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC 2016 Code SOW

Thank you for getting this back to us Kevin. I will get to work on the agreement right away. The process from here is to gather the required supporting contractor documents (CCC-307, Bidder Deceleration, any applicable insurance documents and proprietary letters and other documents required by the SCM). Once all of those are together, I will obtain signatures on the 213 from the contractor and your office. The agreement then goes to OLS for final approval and we can distribute the final, approved version to the contractor. I will keep you informed of the status throughout the process. Please let me know if any questions or concerns come up. Thanks again!

Bruce Betts

Acquisition Analyst

**Contract Services Section** *(Team 3)*

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From: Day, Kevin@DGS  
Sent: Thursday, January 21, 2016 10:41 AM  
To: Betts, Bruce@DGS  
Cc: Frost, Laura@DGS; Benny, Katrina@DGS; de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC 2016 Code SOW

Good morning Bruce,

I hope all is well. Attached to this email are the two contracts between the International Code Council (ICC) and the Building Standards Commission (first contract covers Parts 2, 2.5, 9, 10; second contract covers Parts 1, 6, 8, 11, 12). I apologize for the delay. I just wanted to confirm that you will be sending the final versions of these contracts directly to Mark Johnson (ICC), then follow up with us shortly thereafter.

Thanks,

**Kevin Day**

Staff Services Manager I (Specialist)

California Building Standards Commission

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From: Benny, Katrina@DGS  
Sent: Thursday, December 31, 2015 12:24 PM  
To: Betts, Bruce@DGS; Day, Kevin@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC 2016 Code SOW

Hello Bruce,

First off our apologizes, with the holidays, our triennial code cycle and some unfortunate family matters, we have been stretched quite thin. Our goal is to have the first 2 ICC SOW back to you today, or at least COB Monday January 4<sup>th</sup>.

Thank you for your consideration.

**Katrina Benny**

Manager, CBSC  
Phone 916-263-1350

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From: Day, Kevin@DGS  
Sent: Thursday, December 31, 2015 7:57 AM  
To: Benny, Katrina@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: FW: ICC 2016 Code SOW

Hi Katrina,

Bruce Betts just emailed to check the status of the ICC contracts (see below). Would you or Leann be able to respond to him in my absence?

**Kevin Day**

Staff Services Manager I (Specialist)  
California Building Standards Commission

**Phone** 916.263.0355

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From: Betts, Bruce@DGS  
Sent: Thursday, December 31, 2015 7:52 AM  
To: Day, Kevin@DGS  
Subject: RE: ICC 2016 Code SOW

Good morning Kevin,

Just a note to check in and ask how the review of the SOW is coming along. Happy New Year!

Bruce Betts

Acquisition Analyst  
Service Contract Section (*Team 3*)  
**Office of Business and Acquisition Services » Administration Division**  
Department of General Services » State of California  
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From: Betts, Bruce@DGS  
Sent: Monday, December 14, 2015 12:07 PM  
To: Day, Kevin@DGS  
Subject: ICC 2016 Code SOW

Hi Kevin,

I updated the SOW per our discussion this morning (and used the track changes function). There are a couple of highlighted areas that CBSC will need to fill in – the format for the “sales report” and the date that the publication front matter will be completed by. I also added information in para I.1.e. that references us attaching the Code Adoption Cycle as attachment F. Since this is a PDF file, once we finalize the document we can attach the PDF. Please let me know if there is anything else that I need to do with this. Once I receive it back from you I will

put the package together and forward it to ICC for signature. Have a great afternoon!

**Bruce Betts**

Acquisition Analyst

Service Contract Section (*Team 3*)

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