



CBSC

CALIFORNIA BUILDING STANDARDS COMMISSION
DEPARTMENT OF GENERAL SERVICES

STATE OF CALIFORNIA
GOVERNOR EDMUND G. BROWN JR.

Memorandum

Date: September 16, 2015

To: Michael Nearman, Deputy Executive Director, California Building Standards Commission

From: Jim McGowan, Executive Director, California Building Standards Commission

Subject: Delegation of Authority

Effective on my retirement date of October 1, 2015, I, Jim McGowan, Executive Director of the California Building Standards Commission (CBSC), hereby assign Michael Nearman, CBSC Deputy Executive Director, general delegation of authority to take appropriate actions and sign documents necessary to keep CBSC fully operational in the absence of an appointed Executive Director. These authorities include, but are not limited to:

- Authority to sign and execute all service contracts on behalf of CBSC for expenditure of funds not to exceed \$500,000, provided approval of such contracts is in compliance with Public Contracting Code.
- Authority to approve executive documents required for the administration of CBSC.
- Authority to approve the hiring of CBSC staff in authorized, non-exempt, positions.
- Authority to administer the state's building standards and codes adoption processes and to ensure agency compliance with the California Building Standards Law, the Administrative Procedure Act (APA) and applicable rules and regulations.
- Authority to approve, or disapprove, agencies' public notices of proposed building standards and administrative regulations to ensure compliance with the California Building Standards Law and the APA.

This delegation shall remain in effect until the position of CBSC Executive Director has been filled or until Department of General Services (DGS) Interagency Support Division (ISD) Deputy Director Brent Jamison rescinds the authority in writing.





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Sincerely,

A handwritten signature in blue ink, appearing to read "Jim McGowan", is written over a horizontal line.

Jim McGowan
Executive Director

cc: Marybel Batjer, Secretary, California Government Operations Agency
Daniel Kim, Director, Department of General Services
Brent Jamison, Deputy Director, Department of General Services, Interagency
Support Division