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To: ["Day, Kevin@DGS" <Kevin.Day@dgs.ca.gov>](mailto:Kevin.Day@dgs.ca.gov)
Date: 12/2/2015 11:11:55 AM
Subject: ICC Code Publication and Exhibits
Attachments: [ICC 2016 CODE SOW.docx](#)
[Code Adoption Cycle Schedule.pdf](#)

Good morning Kevin,

I have attached a draft of the SOW and Exhibits for your review. Most of the changes I made are format changes to get the package within the standardized format we use. Here is a summary of the more significant changes I am recommending:

- Contract Length: I adjusted the term to two years. A longer term would require a justification from CSBC for approval by OLS. SCM Vol. 1 7.80 B.
- General Terms and Conditions: We are required to use GTC 610 (see Exhibit C). I removed any of the terms and conditions in the draft SOW that are duplicated in GCT 610. SCM Vol. 1 4.08 A.1.d.1).
- \$ Consideration: I added a paragraph in Exhibit B (B.6.) that requires ICC to collect and report data CBSC on the sales of the code manuals. The contract has significant \$ consideration going both ways. The state receives several hundred copies of the manuals with a value of a little over \$1000 each. The contractor is selling the manuals for a little over a \$1000 each and I am assuming they are selling hundreds, if not thousands of copies of the manual at this pricing. Because of this, SCM Vol. 1 para 7.45 applies and the contract will require OLS review. I am committed to giving them a document they will sign off on the first time to reduce administrative delay but I will need your assistance and guidance in this.
- Schedule: I would also consider adding the attached schedule as an exhibit. If we called it "anticipated schedule" we would not have to amend if the schedule changes. It may better clarify those areas where we have said "WITHIN a reasonable time. I wanted to get your thoughts on that.

Bruce Betts

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