

**From:** [Biedermann, <Cynthia@DGS>](mailto:Cynthia@DGS)  
**To:** ["Benny, Katrina@DGS" <Katrina.Benny@dgs.ca.gov>](mailto:Katrina.Benny@dgs.ca.gov)  
["Day, Kevin@DGS" <Kevin.Day@dgs.ca.gov>](mailto:Kevin.Day@dgs.ca.gov)  
**Date:** 12/7/2015 11:40:34 AM  
**Subject:** RE: ICC Code Publication and Exhibits

Works for me...

CYNTHIA BIEDERMANN | ASSOCIATE GOVERNMENTAL PROGRAM ANALYST | CALIFORNIA BUILDING  
STANDARDS COMMISSION | 916.263.1330



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From: Benny, Katrina@DGS  
Sent: Monday, December 07, 2015 11:32 AM  
To: Day, Kevin@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC Code Publication and Exhibits

Okay.

**Katrina Benny**

Manager, CBSC  
Phone 916-263-1350

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From: Day, Kevin@DGS  
Sent: Monday, December 07, 2015 11:22 AM  
To: Benny, Katrina@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC Code Publication and Exhibits

Agreed -- would everyone be able to review Bruce's changes (summarized below and attached) and meet tomorrow morning at 9am to discuss? I realize this would be short notice, but if this works we could brief Mike and Mia during Senior Staff at 10am then schedule a call with Bruce with proper direction.

If more time is needed, I will schedule later this week, just let me know.

**Kevin Day**  
916.263.0355

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From: Benny, Katrina@DGS  
Sent: Monday, December 07, 2015 8:58 AM  
To: Day, Kevin@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: RE: ICC Code Publication and Exhibits

I would suggest a meeting to go over his changes listed below. I cannot agree to all of them, especially the 2 year contract term, because of our 3 year process for one.

**Katrina Benny**  
Manager, CBSC  
Phone 916-263-1350

From: Day, Kevin@DGS  
Sent: Monday, December 07, 2015 8:21 AM  
To: Benny, Katrina@DGS  
Cc: de la Motte, Leann@DGS; Biedermann, Cynthia@DGS  
Subject: FW: ICC Code Publication and Exhibits

Hi Katrina,

Bruce Betts (OBAS) provided a revised draft of the Statement of Work for the first ICC contract (see below, attached). I've also copied Leann and Cynthia for their information. It appears Bruce is recommending some pretty comprehensive changes to our contract and process. Following review of this material, perhaps we should discuss with Mike and schedule a follow-up call with Bruce (and maybe Laura Frost) to discuss before we process the other contracts?

**Kevin Day**  
916.263.0355

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From: Betts, Bruce@DGS  
Sent: Wednesday, December 02, 2015 11:12 AM  
To: Day, Kevin@DGS  
Subject: ICC Code Publication and Exhibits

Good morning Kevin,

I have attached a draft of the SOW and Exhibits for your review. Most of the changes I made are format changes to get the package within the standardized format we use. Here is a summary of the more significant changes I am recommending:

- Contract Length: I adjusted the term to two years. A longer term would require a justification from CSBC for approval by OLS. SCM Vol. 1 7.80 B.
- General Terms and Conditions: We are required to use GTC 610 (see Exhibit C). I removed any of the terms and conditions in the draft SOW that are duplicated in GCT 610. SCM Vol. 1 4.08 A.1.d.1).
- \$ Consideration: I added a paragraph in Exhibit B (B.6.) that requires ICC to collect and report data CBSC on the sales of the code manuals. The contract has significant \$ consideration going both ways. The state receives several hundred copies of the manuals with a value of a little over \$1000 each. The contractor is selling the manuals for a little over a \$1000 each and I am assuming they are selling hundreds, if not thousands of copies of the manual at this pricing. Because of this, SCM Vol. 1 para 7.45 applies and the contract will require OLS review. I am committed to giving them a document they will sign off on the first time to reduce administrative delay but I will need your assistance and guidance in this.

- Schedule: I would also consider adding the attached schedule as an exhibit. If we called it “anticipated schedule” we would not have to amend if the schedule changes. It may better clarify those areas where we have said “WITHIN a reasonable time. I wanted to get your thoughts on that.

## Bruce Betts

Acquisition Analyst

Service Contract Section (*Team 3*)

**Office of Business and Acquisition Services » Administration Division**

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