

IV PROPOSED ENVIRONMENT

A. INTRODUCTION

Because of an expressed interest in publication of Parts 1, 7, 8 & 12 of the 2001 Title 24, CBSC has chosen to issue this IFB.

In addition to the historical publication methodology and format, CBSC has elected to allow each bidder to develop and propose alternatives in developing its proposal to satisfy the intent and requirements. However, all publishers must conform to the format eventually selected by the CBSC.

The selected Contractor must perform the functions and tasks as per the attached PA and its Attachments which shall be executed as a result of the successful proposal in response to this IFB.

The CBSC is motivated to select a Contractor to provide creative and effective solutions that are driven entirely by business requirements in accordance with Section II of this IFB.

Critical success factors will include a timely, accurate, and professionally presented hard copy and electronic version of the 2001 Title 24, Parts 1, 7, 8 & 12. Other factors include the use of reliable state-of-the-art technology, usability, data protection, security, system reliability of both the hard copy and electronic publications for a positive impact on the public and the sales price of the individual Parts.

The CBSC invites creative and effective solutions that are able to meet its business needs. The CBSC understands that industry knowledge and supporting technologies have evolved significantly over the past several years and therefore, the CBSC is providing bidders the opportunity to propose creative, yet tested, innovative solutions.

B. GENERAL REQUIREMENTS

The successful Contractor will be responsible for integrating, “typesetting”, printing, producing and otherwise publishing, delivering, selling and maintaining Title 24, Parts 1, 7, 8 & 12 as set forth in the PA.

The Contractor shall be responsible for preparing, integrating, “typesetting”, printing, and otherwise publishing and distributing to all subscribers all 2001 Title 24, Parts 1, 7, 8 & 12 Supplements, all supplements to the 2001 Title 24 respective Parts in response to emergency regulations and all related errata sheets without additional cost to the subscribers as provided for in the PA.

For the purposes of this PA, the Official Title 24 Parts 1, 6, 7, 8 & 12 will be maintained in an electronic files which will be the source for all hard copy text, as well as electronic products, all of which shall incorporate the 2001 Title 24 Supplements to the respective Parts, supplements to the 2001 Title 24 respective Parts in response to emergency regulations and all related errata sheets.

The successful Contractor and the CBSC staffs shall work closely to ensure accurate and timely publication of all documents.

The "Top 10" requirements are summarized as follows:

<i>Subject</i>	<i>Requirement</i>
1. <i>Positive Public Impact</i>	<ul style="list-style-type: none"> ▪ Minimize negative impact to existing customers ▪ Increase use and distribution of Title 24 Parts ▪ Provide a customer friendly, easily usable Title 24 Parts
2. <i>Synchronized publications</i>	<ul style="list-style-type: none"> ▪ Ensure consistency between hard copy and electronic copies ▪ Ensure consistency between the various Title 24 Parts
3. <i>State-of-the-art Technology</i>	<ul style="list-style-type: none"> ▪ Maintain hardware and software to industry standards throughout the contract term while ensuring availability, reliability and ease of use.
4. <i>Public Access</i>	<ul style="list-style-type: none"> ▪ Provide complementary printed copies to the listed depositories, libraries and State agencies along with automatic subscriptions to all supplements and errata sheets. ▪ Provide electronic version for the internet equipped with state of the art search engine with the capability to narrow or broaden search inquiries
5. <i>Ease of Use</i>	<ul style="list-style-type: none"> ▪ Provide a consistent and organized structure ▪ Provide a flexible search engine with easy-to-follow directions for the electronic version providing ability to narrow or broaden search inquiries
6. <i>User Friendly</i>	<ul style="list-style-type: none"> ▪ Provide complete and accurate indexing and cross-referencing ▪ Offer both Macintosh and PC versions of the electronic Title 24 Parts
7. <i>Timeliness</i>	<ul style="list-style-type: none"> ▪ Time is of the essence – commit resources to meet schedules ▪ Publish Title 24 Parts within the established deadline ▪ Expedite timely publication and distribution of all supplements and errata
8. <i>Flexibility</i>	<ul style="list-style-type: none"> ▪ Adapt to annual and emergency supplements and errata as required
9. <i>Security</i>	<ul style="list-style-type: none"> ▪ Prevent unauthorized changes to provisions on electronic versions
10. <i>Audit trail</i>	<ul style="list-style-type: none"> ▪ Track and document each change between model code language and the final Title 24 Parts publication to insure integrity of the process

C. BUSINESS REQUIREMENTS

The expressed intent of this IFB and its Publication Agreement is to Publish Parts 1, 6, 7, 8 & 12 of Title 24 and their supplements and all related errata in a accurate and professional series of documents in a high quality product of consistent design and format.

The successful Contractor is required to have a license to conduct business in the State of California and agree to abide by all applicable California laws.

All work shall be executed in accordance with the intent of this IFB and its PA.

CBSC shall, in a timely manner, furnish to the Contractor hard copies and all information and materials available to facilitate the Contractor's obligation to fulfill the PA.

The Contractor shall be obligated to print, publish and distribute the 2001 Title 24 Parts 1, 6, 7, 8 & 12 and all 2001 Supplements, supplements in response to emergency regulations and all realted errata sheets in a prompt and timely manner in accordance with the provisions of the PA.

The Contractor must propose a solution that translates the hard copy regulations into electronic versions. From that file the Contractor will publish the "Official" hard copy California Building Standards Building Code – Title 24 Parts 1, 6, 7, 8 & 12 – in a professional format as approved by CBSC and deliver and sell the required electronic versions.

Each Party shall assign overall responsibility for its performance of the PA to an Administrator who is experienced and competent in the management and performance of that Party's obligations hereunder. Each Party's Administrator shall be the primary contact with the other Party for all matters relating to the PA. Each Party shall notify the other of the name, address, phone number, FAX number and e-mail address of their Adminstrator which they may change from time to time following written notificaton of such change.

The Contractor shall provide customer service applicable to the services they provide and for the technical issues for which they may have responsibility. The Contractor shall respond to customer service inquiries within five business days of a telephone call, receipt of a written communication, or an e-mail.

In the event of a business interruption requiring implementation of the Contractor's or CBSC's disaster contingency plan, specified performance (e.g., communications, exchange of data, editorial work, product development, and sales and marketing efforts) shall be performed at the Contractor's or CBSC's alternate location.