

California Building Standards Commission  
Invitation For Bids  
Publication of CCR Title 24 Parts 1, 6, 7, 8 & 12

**Notes from July 10, 2001 Bidders' Conference**

1. Will the CBSC be able to provide the vendor with electronic data to create and publish the version of Title 24 Parts 1, 6, 7, 8 & 12 for the 2001 edition that is to be published on or before December 31, 2001? If so, is a merged file available (containing the 1998 Code Parts along with Supplements) or will the publisher be required to merge the Supplement material into the 1998 Code Parts?

*The answer at the Conference was unclear. Since the Conference, we have determined that electronic versions of Parts 6 and 8 will be available. It is anticipated that they will be fully merged documents.*

2. Are data samples available for publisher's analysis?

*Yes. They are available from ICBO who published these Parts in '98 and CBSC has the supplements and errata for examination.*

3. On what date will the material to be published in the 2001 edition be finalized and provided to the publisher?

*The final material is anticipated to be approved by the CBSC at its September 25 & 26, 2001 meeting. However, few changes are anticipated and the successful contractor can get the process started almost immediately following the Award.*

4. Is the publisher's responsibility with respect to the internet limited to supplying the CBSC with data in PDF format? Will the file contain the complete text/notes included in each Part, or will certain material be deleted for on-line display?

*The publisher will supply CBSC with a separate PDF file for each Part which CBSC will then post on the CBSC web site. It will be a complete copy of that printed.*

5. Will the publisher be given a subscriber list, including names, addresses, quantities shipped, shipment addresses, and billing addresses? How many paid subscribers are there for each of the Parts 1, 6, 7, 8 & 12? Is a sample of the subscriber information to be provided to the successful bidder available for inspection?

*There is no "subscriber list" and CBSC does not keep a database of those who have purchased Parts of Title 24 in the past. Customers purchase all or parts Title 24 and then, at their option, subscribe to the Supplements and Errata at no additional cost by returning a post card included with their original purchase. That "subscription" service is the responsibility of the successful bidder.*

6. Are versions of Title 24 Parts 1, 6, 7, 8 & 12 presently available on the internet?

*No. The only known part on the internet is Part 6, the California Energy Code which is on the California Energy Commission site: [www.energy.ca.gov](http://www.energy.ca.gov)*

7. Could CBSC provide more detail on the specifications of the electronic version the publisher must supply in a format that is compatible with CBSC applications? What are the compatibility requirements?

*CBSC operates on a Windows 2000 platform using Microsoft Word, Excel, Access, PowerPoint and Adobe Acrobat 4.0. The whole purpose of this requirement is to take the process out of the cut-n-paste era and bring it into the electronic age. CBSC has a very small staff and is not in the position to acquire and update a variety of publication programs and train staff in their use. (We would have to train at least three - almost half of the staff - in any such applications.) Therefore, in order to modify, add, delete or transmit Supplements and/or errata electronically, we need to have it in a widely used application such as Word. Such an effort would reduce errors, save time and reduce the publisher's cost.*

8. For Parts 1, 6, 7, 8 & 12, how many shipments of Supplements are expected after the initial issuance of the 2001 triennial edition?

*That is determined by how many copies of the various parts are sold and how many return the "subscription" cards. CBSC has not kept any such records.*

9. How many Supplement pages for each part are expected for each of these Supplement shipments? How are the update pages shipped (e.g. 1<sup>st</sup> class postage, UPS, etc.)? If prospective information cannot be provided, could the CBSC provide historical information with respect to Supplements issued since publication of the 1998 triennial edition, indicating the number of pages published each year for each part?

*There is no estimate of the number of Supplement and/or Errata pages expected. Each of the Supplements and each of any Errata are individually shrink wrapped and shipped via the publishers choice. CBSC prefers 1<sup>st</sup> class, but depending on the size, destination and negotiated contracts, etc., other options are available to the publisher. CBSC prefers to avoid bulk mailings and book rate postage.*

*A quick review of the 1998 Title 24 reveals:*

*Part 1: 3 Supplements of 5, 23 and 11 pages, respectively*

*Part 6: The Energy Code is currently undergoing a complete legislated revision*

*Part 7: 1 Supplement of 21 pages*

*Part 8: 1 Supplement of 8 pages*

*Part 12: 2 Supplements of 12 and 10 pages, respectively*

***Notice: This is a historical report and does not establish minimums or limits for any future supplements and/or errata.***

10. Will the publisher of Title 24 Parts 1, 6, 7, 8 & 12 be offered the opportunity to license other Parts of Title 24 from CBSC for use in the creation of other publications, products and services?

*Since the other Parts of Title 24 are constructed around model codes for which there are copyright issues, the probability is minimal.*

11. Are electronic versions of Title 24 Parts 1, 6, 7, 8 & 12 presently available for sale to the public? If so, what types of products are available and what is their price? If not, what types of electronic products must the publisher create and offer?

*Electronic versions are available for sale by the previous publisher, ICBO. You can check their current pricing by visiting their web site at: [www.IBCO.org](http://www.IBCO.org) What is expected is a cross platform (Mac/IBM) read only file with search capabilities.*

12. Is the publisher required to provide and stock tabs and binders for each Part published under the contract? Parts 1 and 6 currently appear in separate binders, but Parts 7, 8, & 12 appear in a binder that also contains Part 10, which is published under separate contract with a different publisher. Please clarify.

*Parts 1 and 6 are to be published in separate binders as set forth in the Publication Agreement as a part of the IFB, Attachment A, the 3<sup>rd</sup> bullet of Paragraph A.7.1 on page 11. It is suggested that the successful bidder approach ICBO to make arrangements to include Part 10 in the one binder (volume) which would then contain Parts 7, 8, 10 & 12 as has been done in the past. Only those binders which contain more than one Part are required to contain the "heavy-weight, reinforced tab dividers". There is intentionally no provision or requirement for labeling the tabs.*

13. What is the nature of the license that will be granted to the publisher under the Publication Agreement. Is the publisher granted a non-exclusive license to use and copy the Title 24 Parts 1, 6, 7, 8 & 12 for creation of the 2001 edition, and an exclusive license to print, publish and distribute Title 24 Parts 1, 6, 7, 8 & 12?

*Yes and yes. Please see pages 1 and 2 of the Publication Agreement, Paragraphs 1. and 1.5.*

14. Is the Matrix Table referenced in Attachment A.7.1 provided by the CBSC?

*Yes.*

Special Note:

The CBSC announced its decision to eliminate the inclusion of a master Table of Contents as specified in the Publication Agreement, Attachment A, the 9<sup>th</sup> bullet of Paragraph A.7.1.